

## Medina County 4-H Club Disbandment Form

Effective Date \_\_\_\_\_

I, \_\_\_\_\_, have disbanded (folded) the  
(Organizational Advisor's Name)

the \_\_\_\_\_ Club.

990N Username \_\_\_\_\_ 990N Password \_\_\_\_\_

This club has been disbanded for the following reason(s):

Please list the names of all other adult 4-H volunteers that have had an active role in this club.

Description of how club funds were dispersed:

I understand that it is my responsibility as organizational advisor to inform (or at least facilitate the process of informing) all current members of the disbanding club. In addition, I understand that if I plan to remain a Medina County 4-H volunteer I will need to request and complete a volunteer enrollment form for the respective club or committee.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Z:\4-HForms\CLUB DISBANDMENT.docx



**THE OHIO STATE UNIVERSITY**

COLLEGE OF FOOD, AGRICULTURAL,  
AND ENVIRONMENTAL SCIENCES



**medina.osu.edu**

CFAES provides research and related educational programs to clientele on a nondiscriminatory basis. For more information: [go.osu.edu/cfaesdiversity](http://go.osu.edu/cfaesdiversity).

## Club Disbanding or Splitting

From time to time it becomes necessary for 4-H club members, volunteers, or Extension Educators to determine if a club should continue functioning. Unfortunately, these decisions are sometimes emotionally driven and present challenges to those involved.

### **4-H Club Name:**

1. In instances where the club is splitting (i.e. group of youth/adults/volunteers start a new club), the club name will always stay with the original group. In other words, those that start the new club must identify a new club name.
2. In instances where the club is disbanding, the 4-H club name then is no longer in use. If another new group or existing group wishes to use the former club name, that is certainly acceptable.

### **4-H Funds:**

1. If a club disbands or splits, they are to follow existing 4-H Youth Development policy which states as follows:
  - a. If a 4-H club disbands the funds in the club treasury should be given to a worthy cause. If possible the club should decide on the cause. Examples: County 4-H Committee, 4-H County Endowment Account, 4-H Camp Development Fund, Ohio 4-H Foundation, Charity, etc.
  - b. If a club votes to split, the treasury should be divided upon membership with equal shares per member going to the respective club treasury.
  - c. If a club is split without mutual agreement and can not decide on division of the treasury, the problem should be referred to the County 4-H Committee and County 4-H Youth Development Educator.
2. While not a 4-H policy, individual 4-H members should ***not*** be given money to keep for themselves in an effort to resolve a dispute regarding final distribution of funds.

### **Materials and Property:**

1. Club members and volunteers shall work with the County 4-H Youth Development Educator in regards to distribution of property. The following will serve as guidelines:
  - a. When a club splits, property will remain with the existing club and not transfer to the new club.
  - b. When a club disbands and there is disagreement on distribution of owned materials, the owned materials will be given to the County 4-H Committee who will work with the County 4-H Educator to make a final determination of distribution.
  - c. At no time shall individual 4-H members be given materials in an effort to distribute them upon a club disbanding or splitting.

