

OHIO STATE UNIVERSITY EXTENSION

Ohio 4-H Club / Affiliate (Committee) Yearly Financial Summary
Due January 31

*Program Year: _____ *Club / Affiliate Name: _____
County in which 4-H club is based: MEDINA

Bank Information

*Bank Name _____ *EIN _____

*Account # _____

*Bank Address _____

*City (of bank) _____ State Ohio *Zip Code (of bank) _____

*Type of account O Checking O Savings O Other

Signer Name(s) **At least ONE name is required. List ALL names authorized as signers for the above account.

*Beginning account balance as of January 1 (should match bank statement) \$ _____

Club / Affiliate Income (More space on page 2)

Table with 2 columns: Income Description (i.e., club dues, fund raisers, club premiums, etc.) and Income Amount. Includes rows for individual items and a Total Income row.

Club / Affiliate Expenses (More space on page 2)

Table with 2 columns: Expense Description (i.e., club dues, fund raisers, club premiums, etc.) and Expense Amount. Includes rows for individual items and a Total Expense row.

*Ending account balance as of December 31 (should match bank statement) \$ _____

Name of person completing this Ohio 4-H Club / Affiliate Yearly Financial Summary Form Date

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Club / Affiliate Income *(Continued from page 1)*

Income Description *(i.e., club dues, fund raisers, club premiums, etc.)*

Income Amount

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Club / Affiliate Expenses *(Continued from page 1)*

Expense Description *(i.e., club dues, fund raisers, club premiums, etc.)*

Expense Amount

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Yearly Audit Certificate

Why a Financial Review Committee?

The Financial Review Committee will examine and verify the club / affiliate's money at the end of the year. This can prevent misunderstandings with the club/affiliate's outgoing and incoming treasurers.

- Clubs have 2 club officers and 2 advisors from at least 2 different families.
- Affiliates have the following outgoing and incoming officers: Chair; Secretary; and Treasurer and one or two other current 4-H volunteers as needed to make a total of four.

_____ The club/affiliate's treasury records were examined on _____ and found to be correct.

_____ The club/affiliate's treasury records were examined on _____ concerns were found.

A list of concerns has been attached to this document.

_____ Signature	_____ Date	_____ Signature	_____ Date
_____ Signature	_____ Date	_____ Signature	_____ Date

Medina County 4-H Club/Affiliate (Committee) Equipment Inventory

Club Name _____ Date _____

Address where items are stored _____

Number	Item	Description	Serial #	Value Each	Total
<i>Ex. 1</i>	<i>Table</i>	<i>Green and white lightweight and folds</i>	<i>123456L</i>	<i>\$129.00</i>	<i>\$129.00</i>
Total Value of 4-H Club Equipment					\$

Signature _____ Title _____

Note: Please complete, sign and submit with Club's annual financial/audit report.

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For Office Use Only

Members _____

Advisors _____

#Families _____

Medina County 4-H Club Information Survey

Please return completed form to the OSU Extension Office by January 31.

1. Club Name: _____

2. Organizational Advisor: _____

3. Phone: _____ Email: _____

Preferred Contact Type: Phone Email

4. Geographical area most of your members reside: _____

5. Will you be accepting new members in the upcoming year? Yes No

6. Will you be accepting Cloverbud members in the upcoming year? Yes No

a. If yes, name(s) of Cloverbud Advisors: _____

7. Approximate age range of your members: _____

8. Club Meeting Information

a. Where do you meet: _____

b. Day & Time: _____

c. Months your club meets:

- January February March April May June
- July August September October November December

9. Types of projects that your members take?

- Livestock Horses Companion Animals Self-Determined
- Still Exhibits Clothing Nutrition

10. Would you like to have any of the following attend your meeting and make a presentation?

- a. Camp Counselors Yes No
- b. Junior Leaders Yes No
- c. Junior Fair Board Yes No

11. Are there any training topics you would be interested in participating in? _____

Thank you for completing this survey and returning it to

OSU Extension, Medina County,
120 West Washington Street, Suite 1L, Medina, OH 44256

domokos.2@osu.edu

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